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Governor

Victor M. Mendez  
Director

**Arizona Department of Transportation**  
**Intermodal Transportation Division**  
206 South Seventeenth Avenue Phoenix, Arizona 85007-3213

Debra R. Brisk  
Deputy Director

January 11, 2006

To: Whom it may concern

Re: Gregory D. Allen

This memo is written for the purpose of listing the duties which have been performed by Mr. Allen and an evaluation of that performance, at the Chemistry Laboratory of ADOT-Materials Group. I am providing it based upon my experience supervising Greg while he has worked as a chemical engineering student intern, during the summers of 1997-2005.

I have found Greg to be an efficient and reliable employee. He is a conscientious worker who is highly concerned about doing things according to prescribed methods. He stays on task and makes every effort to do good work. He has proven to be versatile and quick to learn complicated procedures. Also, I have found him to have a keen eye for spotting problems and avoiding mistakes in data collection and handling. He makes himself aware of safety matters in the use of hazardous chemicals and equipment, both in the laboratory and in fieldwork.

Greg has been employed in a variety of activities, which include the following:

1. Chemical analysis of paints, soils, water, concrete admixtures, and cements.
2. Physical testing of geosynthetics and traffic control devices.
3. Color and retroreflectivity testing of sign sheeting.
4. Data organizing, processing, reporting, and filing.
5. Methods development, write-ups, and compilations.
6. Disposal of hazardous materials and chemicals from the laboratory inventory.
7. Outdoor test site maintenance.

Sincerely,

Jeffrey A. Faulkner  
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